



## HOUSEHOLD SIZE AND INCOME CALCULATION WORKSHEET

STEP 1: Identify the Head of Household (HOH) and who is part of that household	STEP 2: Identify individual's relationship to Head of Household	STEP 3: Identify individual's income	STEP 4: Identify individual's tax status	STEP 5: Refer to "How to Determine a Household Size" flow chart and mark a "1" if the individual is included in the budget group						STEP 6: List the number of unborn children for all pregnant women included in the Budget Group	STEP 7: Add number of individuals in Budget Group (Add figures in STEP 5 to figure in STEP 6)
Individuals in Household	Relationship	Monthly Gross Income	Tax Filer, Dependent, Non-Filer	HOH	Ind. 2	Ind. 3	Ind. 4	Ind. 5	Ind. 6	Number of Unborn Children	Total Individuals in Budget Group
HOH	SELF										
Ind. 2											
Ind. 3											
Ind. 4											
Ind. 5											
Ind. 6											

STEP 8: List all individuals requesting assistance	STEP 9: List individual's age	STEP 10: List household Budget Group size from STEP 7	STEP 11: Add monthly gross income for each individual included in the household/Budget Group	STEP 12: Refer to the MAD 222 to determine the category of eligibility	STEP 13: Apply disregard if applicable	STEP 14: Subtract disregard from total monthly gross income based on household size (if applicable)
Name	Age	Household Size (Budget Group)	Total Monthly Gross Income for Budget Group*	Medicaid Category of Eligibility**	Subtract 5% Disregard (if applicable)	Total Monthly Gross Income for Budget Group with 5% Disregard (if Applicable)

\*Subtract Federal Pre-Tax Deductions (dependent care accounts, health insurance premiums, flexible spending accounts, retirement accounts and/or commuter expenses) from Monthly Gross Income.

\*\* Refer to MAD 222 for Categories of Eligibility and income guidelines.